

# **ST BOTOLPH'S SWYNCOMBE ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2017**

## **Introduction**

The functions of the **Parochial Church Council** (PCC) shall include co-operation with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. This mission includes the maintenance of our 1,000 year-old church building.

In the second decade of the 21st century, a rural parish Anglican church like ours continues to face significant challenges. Situated on the Ridgeway, St Botolph's is a spiritual place, with a tranquillity that inspires its visitors. The holiness of the setting, the simplicity of the historic architecture and the long tradition of Christian worship in such a seemingly isolated place affords us the potential and the opportunity to draw worshippers from far and wide, albeit to the depths of the Oxfordshire countryside.

Half of those on our Parish Roll live outside the parish. Our Parish is sparsely populated (about 250 households, with about 550 residents across 5 hamlets). There is no obvious vibrant village centre that might act as our focal point. We have no premises beyond the church building itself. We are currently awaiting Planning Permission for a disabled lavatory and small store-room to be sited within the Churchyard. We hope this will be built during 2018. We use the Village Hall at Russells Water for meetings.

In a fast-changing secular society, we are traditional in our approach. It follows that there is a cardinal regard for continuity, with the Sung Eucharist celebrated every week and the Eucharist said from the 1662 prayer book on the second Sunday in every month.

Following the retirement of our Rector, the Rev'd Christopher Evans, (who had served in this area for 29 years and had been Rector of our Benefice for 16 years), we officially commenced an Interregnum on 1<sup>st</sup> December, 2016. Interviews for the post of Rector were held on 26 May, 2017 and we were delighted to welcome our new Rector, the Rev'd Daniel Thompson, to our Benefice at the beginning of September, 2017. We warmly welcome the Rector and his family and hope he will find his work in our Benefice both personally and spiritually fulfilling.

## **Objectives**

We recognise the following future challenges:

1. We need to develop a more balanced congregation across the age-range, particularly by embracing families.
2. Establish an active outreach posture relevant to the needs of those living in the wider community of the parish, not least the sick and needy.
3. Be more active across the Benefice, both with our sister parishes but also with the other Christian churches.
4. Do only a few things, but do them well.

Our Vision is:

*'To grow a vibrant and inclusive church community sustained by the warmth of our welcome, the spirituality of our worship and the tranquillity of our setting, so that St Botolph's might continue its discipleship to provide hope, comfort and peace for another thousand years.'*

Despite reports of the Church of England having an ageing congregation and declining church attendances, we in St Botolph's, with our 26-strong regular congregation, are planning positively for the future, both through our worship and by our actions. We consider ourselves to be traditional, private Christians who are drawn to attend services at our ancient, hallowed church, seeking tranquillity in prayer, fulfilment and strength from traditional worship and fellowship. A church is about the people who attend, just as much as its history and its architecture.

As in most churches, we are a mixed group of people with a hope that, as we meet together and share both our gifts and our vulnerabilities, ever so discreetly, we will find the fullness of life and love that belief in Christ promises us.

We come, hopefully, with open minds and open hearts, doing our best to reflect honestly on the meaning of Jesus Christ for each of us and to welcome all who may want to join us, with the assurance of a warm Christian welcome. St Botolph's is a small, intimate, supportive community. If you are interested, come and see!

## Achievements and Performance

**Snowdrop Teas 2017:** Despite disruptive attempts by the elements, our three week-ends of 'Snowdrop Teas' continue to be both successful and very popular. On the first week-end, the 'Blessing of the Snowdrops' took place in a snow storm, with the ground covered in snow. Also, high winds (Storm Doris) resulted in a gazebo taking permanent flight. However, the weather improved and the crowds came. We raised a total of £7,243.51 over the three week-ends. After expenses, we shall have raised around £6,500.00 to go towards our new Washroom and the upkeep of our ancient church. We are indebted to our huge team of bakers, stall-helpers on the day (sometimes braving appalling weather) and our stalwart car parking marshals out in the freezing cold for the success of this, our major fund-raising event of the year.

**A Talk** by Sir Michael Willcocks was held on the evening of Thursday, 27 April. Sir Michael spoke very entertainingly about his life in the army and about his period as 'Black Rod' in the Houses of Parliament. The Talk, held to coincide with St George's Day, was organised by David Orpwood and was the second of such talks, following on from Tim Lewis' organisation of last year's inaugural Talk. Sir Michael's Talk, to a full church, was very well received. After expenses the sum of £1,112.50 was raised, with 50% each going to his chosen charity ('Help for Heroes') and to the church.

**Blessing of the Pets Family Service:** This is always a popular service that regularly attracts many non-church-goers. This year, it was held in a barn adjacent to the church on 9 July. The special service was well-attended by both adults and children and the very many dogs – who all behaved!

**Cream Tea:** Many from St Botolph's Church attended a delicious 'Cream Tea' organised by Shelagh and Peter Stevens in their garden at Cheers Farm, Park Corner, on the afternoon of 20 August. During the course of the afternoon, around 200 visitors sat at approximately 30 tables. Just under £1,000.00 was raised, with 50% going equally to 'Famine Relief' and to the church.

**Our new Rector:** While we were most privileged that Rev'd Daniel Thompson (new Rector of the Benefice of Icknield) should have held his very first service in the Benefice at St Botolph's Church (a 'Said Eucharist') on 10 September, it was decided to formally welcome him and his family to Swyncombe on 17 September, after the more popular 'Sung Eucharist' service. Refreshments of wine and canapés were served to a large congregation.

**Swyncombe Choirs during 2017:** *The Swyncombe Choir* is a small group of singers, numbering from 14-20 depending on the season, formed by Carole Shorter (Choir Mistress and conductor) over 20 years ago through a request in the Parish News. The choir sings at the festival services and special services of the year: Snowdrop Evensong, the Easter services, the Patronal Festival, and the Harvest Festival. The choir meets regularly on a term-time Tuesday at a choir member's house - the requirements for our venues are: (a) parking (b) a piano and (c) enough space to mingle with refreshments. A Junior Choir, formed in 2015, continued and met as often as possible on Saturday mornings and sang at the services for Harvest Festival, joined in the carol singing, and made a very memorable contribution, with some fine solo performances, at the traditional Carol Service in December. The organists: Carole and Alan Shorter have both contributed generously to the life of the church by playing at Sunday services, weddings and funerals throughout the year. Swyncombe is very fortunate to have regular organists, and several regular volunteers who provide holiday cover. The choirs and congregations are indebted to them for the effort and energy they have and for all the hard work that they have done to encourage, prepare and teach both choirs and to conduct them.

At Christmas, the Adult Choir transforms into *The Swyncombe Singers* and visits local houses and a local pub to sing Carols. This year, Watlington Nursing Home was also in the schedule. The new Rector and his family joined in. Hosts invite friends and neighbours who all join in the Carol Singing. Donations are invited for the Swyncombe Singers' designated charities. In December 2017, the singers raised over £1,540.00, to be divided equally between *Marie Curie Nurses* and the *Wyfold Riding for the Disabled* charities. Warm thanks are extended to all the party hosts and party-goers who helped to raise such a great sum.

**Deanery Synod:** The Deanery Synod met three times in the last financial year. The continuing worry by rural Parishes about their ability to afford their Parish share was raised.

At the June, 2017 meeting, Deanery Synod received reports from both the General Synod and the Diocesan Synod for the first time for some years. At the Deanery meeting, safeguarding issues were discussed. Also, a report was received from Benson lay members of the congregation about how they managed their Interregnum and the support they received from the Diocese. It was suggested that the Diocesan pastoral care teams could be improved.

At the October 2017 meeting, members of the Deanery Synod learned that at Diocesan Synod in June, the Rev'd Angie Paterson had raised a question about advertising costs for new Rectors currently being borne by Parishes. The Rev'd Jennifer Brown of Harwell, our local Science Missioner, told us about a meeting of the philosophies of science and faith and that, if invited by Parishes, she would be pleased to lead a discussion on that subject. After five years as Area Dean of Aston and Cuddesdon, the Rev'd Alan Garratt had completed his term of office; grateful thanks were expressed to him for his hard work in this role.

In January 2018, the Rev'd Dr Emma Pennington (Vicar of the Benefice of Garsington, Cuddesdon and Horspath) was warmly welcomed as the new Area Dean of Aston and Cuddesdon. Jonathan Farnhill, the Diocesan 'Generous Giving' advisor gave a presentation to which non-Deanery Synod members had also been invited. He explained this important new initiative offered to the Parishes by the Diocese, with the intended aim of, hopefully, increasing and regularising the 'giving' by members of the congregation. PCC members would be encouraged to promote this idea in the coming year.

**Harvest Festival Lunch and Auction:** Following on from the Harvest Festival Service held in a beautifully decorated church, approximately 50 people attended a delicious Harvest Lunch at Russells Water on Sunday, 8 October. Our warm thanks go to the cooks who prepared and served the main course and to the Choir members who kindly provided the puddings. An auction of donated produce was held after the Lunch, led by David Orpwood. The sum of £1,222.00 was raised (net of expenses) and was divided equally between Wallingford Food Bank and 'The Porch Steppin' Stone Centre' (an Oxford-based charity which supports those seeking to turn their lives around). Our thanks go to David Orpwood for his auctioneering skills.

**Remembrance Sunday:**

As in previous years, a service of Remembrance was held on The Green at Cookley Green immediately after the church service. Wreaths were laid at the War Memorial from Swyncombe Parish Council and from Swyncombe Church. Thanks to the Parish Council, traffic was halted for ten minutes to facilitate this service.

**Caring:** We make small gifts/greetings/messages of support to the sick, new parents and bereaved, and tokens of welcome to newcomers to the Parish.

**Christian commitment:** Within the congregation, we are well represented in the voluntary work of local charities and charitable organisations.

**Church Attendance and Worship**

Throughout the year, 75 services were held (LY 72), of which five were Funeral/Memorial/Interment services (LY 2), and three were weddings (LY 2). During the year, two children were baptised at normal Sunday services (LY 2).

Our largest congregations were at the Christmas Day service: 143 including 33 under 16 years of age (LY 127 including 16 under 16 years); at the Carol Service: 129 including 23 who were under 16 years (LY 145 including 32 under 16 years); on Easter Day: 86 including 6 who were under 16 years (LY 76 including 9 under 16 years). Attendance on Remembrance Sunday numbered 37 including 0 under 16 years (LY 52 including 3 under 16 years).

The Junior Choir sang at our Carol Service and, as in previous years, young children were invited to read five of the six lessons.

We are required to report to the Diocese the number of people (including children) attending all services during the month of October, at Easter and Christmas:

Reported Church Attendance		2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
October Total	Services	6	6	5	5	5	5	5	6	5	6
	Attendees	190	187	107	153	135	123	211	199	144	154
	Communicants	161	152	96	129	115	110	152	156	121	129
Easter Total	Services	1	2	2	2	2	2	2	2	2	2
	Attendees	86	86	88	90	86	95	98	72	95	104
	Communicants	68	64	60	73	72	73	85	61	72	80
Christmas Total	Services	3	3	3	3	3	3	3	1	0	3
	Attendees	206	183	166	224	122	139	139	70	0	152
	Communicants	149	137	114	151	98	108	108	53	0	108

**Charitable Donations**

In 2017, the PCC gave £5,277 to local or linked charities. Of this, £2,033 was specifically collected or raised; £1,201 (£514 as collections) for the Oxford Steppin' Stone Centre for the homeless (The Porch), £611 for the

Wallingford Foodbank (half the proceeds from the Harvest festival event), £221 collected for the British Legion on Remembrance Sunday that was topped up to £500 cash donation. £550 (half the proceeds from the 2017 Swyncombe Talk was given to Help for Heroes, Sir Michael Willcocks's chosen charity.

The charities supported by the PCC in the year (Helen & Douglas House, Age Concern, Macmillan Nurses (Henley) and Camp Mohawk) were given £470 each. In addition, £500 was given to the Disasters Emergency Crisis for East Africa Crisis. A subscription of £35 was also paid to the Oxfordshire Historic Churches Association.

### **Church Fabric**

We continue to undertake minor works as required by the Quinquennial Inspection of November, 2014.

### **The Washroom**

Our plans to build a Washroom and small Storage Room are still in hand. Following a set-back when the Council Arboriculturist objected to our initial chosen siting of the Washroom over concerns for tree-roots that may be affected, we now have an alternative site that we believe will prove more acceptable. It is hoped that Planning Permission may thus be approved soon. We have, however, been fortunate to have secured a 50% grant from *The National Churches Trust* towards the cost of the additional fees involved.

### **Wall in New Burial Ground**

A benefactor of the church, Mr Michael Colston, has generously offered to pay for the building of a low wall at the entrance to the New Burial Ground on either side of the wrought-iron gates. It is proposed that the wall, which would be in memory of his late wife, Judy Colston, would be of a brick and flint construction (to match an existing brick and flint wall surrounding the main church graveyard) and would replace a rather poor hazel hedge. We await Planning consent.

### **The PCC**

The PCC met five times in 2017 (25 January, 26 April, 7 June, 30 August, 29 November). We were delighted to welcome our new Rector, Rev'd Daniel Thompson, to his first Swyncombe PCC Meeting on 29 November, 2017. We express our thanks to Brian Burrridge (Deputy Chair of the PCC) for kindly acting as Chairman of the PCC during the Interregnum.

### **PCC Sub-Committees**

With the exception of the Facilities Sub-Committee, given the retirement of various PCC members, it has been decided to disband the Services and Communications Sub-committees. The work of these committees will be handled by individuals.

### **Electoral Roll**

As at 31 December, 2017, the number on the Electoral Roll was 79. In 2016, the Electoral Roll was also 79.

Our aim on the PCC is to try harder, to be known for being a welcoming and generous Church in the eyes of those who live nearby and those who visit us.

For the record we continue to:

- Serve Snowdrop Teas for three weekends in February.
- Send out Emails and Christmas Cards to residents informing them of notable festivals such as Easter, Patronal, Harvest and Christmas.
- Post information, events and news on the website.
- Hold a retiring collection for The Porch, every month.

### **The Facilities Sub-Committee:**

We extend grateful thanks to Helen Walsh who has spear-headed the Washroom project. This task has now been passed over to Brian Burrridge, with able assistance from other members of this sub-committee.

### **Thank You**

We wish to record our warmest thanks to the Ministry Team of Rev'd Daniel Thompson, Rev'd. Lucy Austin, Rev'd. Angie Paterson and Canon Tony Williamson, for the warmth and care they bring to the celebration of our services and the preparation they give to their sermons. We particularly thank Angie and Lucy for their extra workload during the Interregnum period. We warmly congratulate Canon Tony Williamson on his recent marriage to Jill and wish them every happiness for the future.

Our thanks go to Alan Shorter, our principal organist, who, to our great good fortune, continues to play at all our services. We also thank Carole Shorter for her unending patience with the Junior Choir and her enthusiasm when leading the Adult Choir.

The PCC would also like to express grateful thanks to the various teams of people who bake cakes/make canapés for special events, organise coffees, who make sure the church is clean, well-maintained and decorated with beautiful flowers – an essential task for a well-visited building. As mentioned above, our thanks also go to Elly Crossman, who continues to create and edit ‘The News’, a magazine which makes a great contribution to the life of the Church within the parish community; our thanks also to those who ensure it is hand-delivered to all homes and posted to those further afield. The PCC would like to record their thanks to both Shelagh Stevens and Mark Alliston for their hard work in not only keeping the web-site up-to-date – an unending, thankless task, but in constantly developing and improving it, to make it an attractive and useful means of attracting visitors to St Botolph’s Church .

The PCC also wishes to record our gratitude to Sam Fielden of Swyncombe Farm for the use of his field on Church Hill for car parking during the Snowdrop afternoons (always depending on weather conditions) and to Graham Ryves-Webb, for regularly facilitating the use of the field by removing the sheep to a neighbouring field.

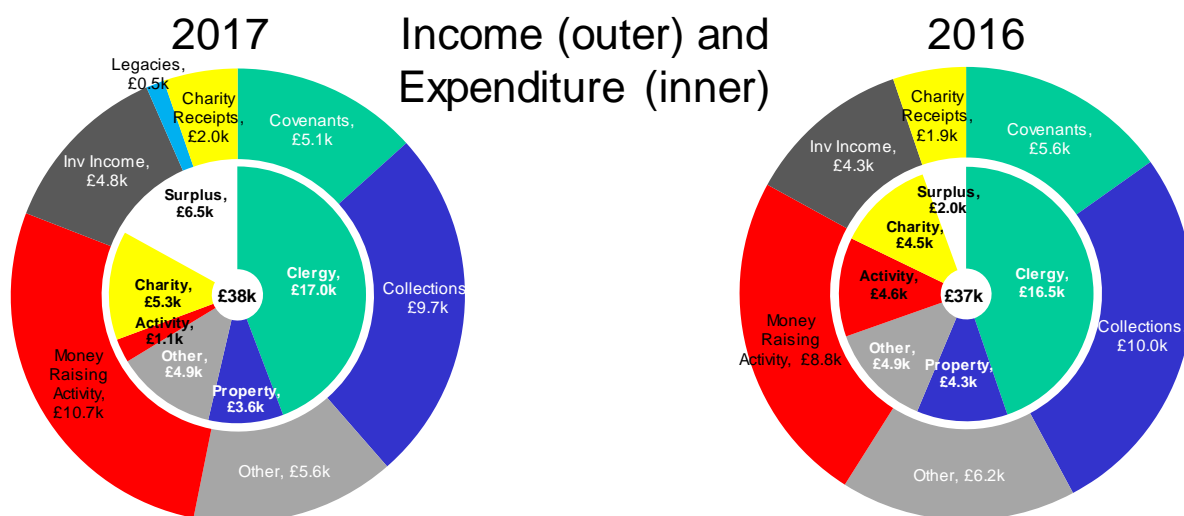
The PCC and the Treasurer in particular would also like to thank the Treasury Team, John Bayford and Peter Willis Fleming for doing all the hard work in running the cash book and gift aid records so diligently. Although no longer on the PCC, John Bayford continues to kindly undertake the role of Hon Assistant Treasurer, while we seek a replacement for him, as he has requested. Our warm thanks go to John for continuing with this essential role, for more than two years now since requesting a replacement. The PCC would like to thank Jonathan Longley for being such an efficient Hon Treasurer; we are lucky to have him.

## Financial Review

### General Fund

The Accounts for 2017 and the Report of our Independent Examiner are attached. They are prepared in accordance with the Church Accounting Regulations 2006 on a Receipts and Payments basis.

The annulus charts below give a pictorial analysis of our General Fund receipts against payments, and are useful for obtaining a high-level view of how the various income streams cover different types of expenses. Starting at “noon”, the most dependable income is shown against the highest priority expenditure, decreasing clockwise; the most consistent source of income is regular pledged giving and collections at services for retention of £14,845 (down £0.7k) which were less able to cover clergy costs of £17,012 (up £0.5k). Property costs were £3,639 (down £0.6k), and therefore with other costs (of services) of £4,874 (in line with last year), £10,680 (down from £10,089 in 2016) was required to meet the remaining operating costs of St Botolph’s from fund raising and other income sources. Net fund raising and other income (fees and donations) generated 15,136 (up £4.8k), investment income generated £4,818 (up £0.5k), together with a £500 legacy resulting in a surplus before charitable giving of £9,773, up £5.1k from 2016. The PCC considered its surplus of income over expenditure and balance sheet strong enough to continue with Charitable Giving (net of receipts) of £3,244 (£0.6k up from 2016), leaving General Fund income £6,529 more than expenses (£2,039 in 2016).



Money Raising Activities including Snowdrop Teas, Swyncombe Talk and the News (net of costs) at £9,545 was up £5.4k from 2016, despite sharing the income from the 2017 Swyncombe Talk by Sir Michael Willcocks of £1,065 (down by £0.9k from 2016) with Help for Heroes, overall a truly stunning achievement. Good weather helped Snowdrop Teas generate gross income of £7,244 (up £2.8k), and other fund raising in 2017 raised a further £827. Crucially, the News generated income of £1,552 (up from £0.1k in 2016), although the cost of

which accounted for at £884 (down from £1,4k) has yet to be fully invoiced. Churchyard maintenance costs at £1,212 are down £1.1k from 2016 through reduced activity.

### Other Funds and Reserves

The General Fund is used for normal income and running costs, and the Reserve Fund (designated) is for the preservation of worship at St Botolph's, intended as a growing fund for the long term, funded out of wall box receipts and earning investment income; net income of the Reserve Fund in 2017 was £3,715, up £0.5k from 2016.

At the end of 2017 the General Fund balance was £116,510, and the Reserve Fund balance was £51,574. The PCC has debated its policy on reserves in 2017. The PCC currently faces two generalised threats that are unquantifiable, with overlapping priorities and potential purposes with the Fabric Fund (balance of £42,391 at 31 December 2017):

- Fabric. St Botolph's is a very old church with a fair degree of likelihood of an unforeseen problem with a high cost impact. A scenario of substantial costs is not that remote, and the PCC wish to continue accumulating the fabric fund to meet the costs when they occur.
- Facilities. There are currently no facilities nearby that St Botolph's can draw upon for toilets, kitchen, meetings, or a Sunday school. This has been identified by the PCC as a threat to the continued worship at St Botolph's in the medium term. Potential opportunities to create such a facility are being investigated again currently, and the PCC aim to keep sufficient reserves to capitalise on any opportunity that might arise to obtain these facilities.

It is the policy of the PCC to maintain overall reserves at current levels for the purpose of covering these threats without formally designating them.

The PCC aim to maintain sufficient free cash reserves equivalent to 5 months' routine expenditure (£13k) to cover unforeseen failure of money raising activities exacerbated by unforeseen running costs, and general cash flow requirements. As at the year-end, the PCC had cash balances on funds not formally restricted of c£45k; the excess cash balances will not be invested until the position on facilities becomes more certain.

There are four restricted funds; The Fabric Fund, The Wine Fund, the Kath Christie-Miller Music Fund and the Project Fund, the balances on which are stated in the attached Receipts and Payments accounts under Other Funds. In 2017, the Fabric Fund paid £4,643 on various fees and survey for the washroom facility, £1,685 for plastering the Porch, £789 to repair the heating and £370 to install the chandelier pulley. During the year, there were no funds expended from the Kath Christie Miller Music Fund, the Wine Fund or the Project Fund, although the Wine Fund received a £25 donation. Surplus funds across the Fabric Fund, KCM Music Fund, Reserve Fund and General Fund are aggregated together and invested, receiving an allocation of interest earned based on average fund balances in the previous year. The effective split of cash accounts and investments at the year-end is shown below;

Allocation of Funds to cash accounts and investments	Unrestricted	Designated	Restricted					Total	Total
	General Fund £	Reserve Fund £	Fabric Fund £	Wine Fund £	Music Fund £	Project Fund £	Total Restricted £	Current Year End £	Last Year End £
At 31 December 2017									
Current Account	14,552	5,232	1,932	108	267	257	2,564	22,349	15,179
CAF Gold account	0	0	0	0	0	0	0	0	0
Deposit Fund	14,626	6,648	5,804	0	388	0	6,192	27,467	29,467
Investment Fund	57,511	26,140	22,822	0	1,527	0	24,349	108,000	108,000
Property Fund	29,821	13,554	11,833	0	792	0	12,625	56,000	56,000
<b>Total cash &amp; Investments</b>	<b>116,510</b>	<b>51,574</b>	<b>42,391</b>	<b>108</b>	<b>2,975</b>	<b>257</b>	<b>45,731</b>	<b>213,816</b>	<b>208,646</b>

### Assets and Investments

The PCC aims to conservatively manage its capital and to provide an income, using the Church Of England Central Board of Finance range of funds managed by CCLA as the primary investment vehicle. The PCC has held its investments in the Investment Fund and the Property Fund throughout the year. During the year, the Investment Fund value has risen by £14.7k, and the value of the Property Fund increased by £2.3k; both funds exceed the cost of original investment. The yield projected from the Investment Fund at the end of the year is 3.3% (3.5% at the end of 2016), whilst that on the Property Fund is 5.5% (5.6% at the end of last year).

### Administrative Information

St. Botolph's Church is situated in Rectory Hill, Swyncombe, Henley on Thames, Oxon, RG9 6EA. It is part of the Benefice of Icknield in Diocese of Oxford within the Church of England. The correspondence address is The Honorary Secretary, Sarah Jane Rees, The Old Farm House, Russells Water, Henley on Thames, Oxon, RG9 6ER.

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission

PCC members who have served from 1<sup>st</sup> January 2017 until the date this report was approved are:

*Incumbent:* The Revd Daniel Thompson (inducted 5 September 2017)  
*Wardens:* Miss Hilary Cox

*Representatives on the Deanery Synod (ex officio member of the PCC):*  
Mr John Sennett

*Elected members:* Mrs Felicity Bazell  
Sir Brian Burridge Vice Chairman  
Mrs Lizzie Christie-Miller  
Mrs Elly Crossman  
Mr Jonathan Longley Treasurer  
Mr David Orpwood  
Mrs Sarah Jane Rees Secretary  
Mrs Shelagh Stevens  
Mrs Helen Walsh

### **Structure, governance and management**

The method of election of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

**Approved by the PCC on 31<sup>st</sup> March 2018 and signed on their behalf by Reverend Daniel Thompson.**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST BOTOLPH'S CHURCH, SWYNCOMBE**

I report on the accounts of the church for the year ended 31 December 2017, which are set out on pages 9-10.

### **Responsibilities and basis of report**

As the church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mrs Karen Regent  
10 Coates Lane, Swyncombe, Henley on Thames, Oxon RG9 6EE  
30<sup>th</sup> March 2018



**ST BOTOLPH'S SWYNCOMBE**  
**RECEIPTS AND PAYMENTS FOR THE YEAR TO 31 DECEMBER 2017**  
**Unrestricted Funds; General Fund**

<b>Receipts</b>	<b>2017</b>		<b>2016</b>	
<i>Voluntary Receipts</i>	£	£	£	£
Planned Giving				
Pledged Receipts	4,005		4,462	
Gift Aid Refund on Pledges	1,112		1,112	
	<u>5,117</u>		<u>5,574</u>	
Collections at Services				
Specified for Charities	917		927	
For retention	7,559		8,027	
Income Tax Refund re Porch	76		263	
Gift Aid Refund on Collections	2,169		1,932	
	<u>10,721</u>		<u>11,149</u>	
Other Voluntary Receipts				
Donations	2,331		3,666	
Legacies	500		0	
Gift Aid Refund on Donations	422		94	
	<u>3,252</u>	19,090	<u>3,760</u>	20,483
<i>Activities for generating funds</i>				
Parish Magazine - Advertising	1,512		86	
- Donations	40		45	
	<u>1,552</u>		<u>131</u>	
Fund-raising (Snowdrop and Talks)	9,136		6,349	
Fund-raising Tax Refund	0		11	
Rector's Leaving Appeal	0		2,335	
Lunch, Auction & Raffle for The Porch/ Wallingford FB	1,040	11,728	<u>734</u>	9,560
<i>Church activities</i>				
Fees for Weddings and Funerals		2,839		2,435
<i>Investment Income</i>				
Interest & dividends	4,804		4,335	
Interest on income tax refund	13	4,818	13	4,348
	<u>4,817</u>		<u>4,348</u>	
<b>Total Receipts</b>		<b><u>38,475</u></b>		<b><u>36,827</u></b>
<b>Payments</b>				
<i>Church Activities</i>				
Parish Share		16,282		15,557
Working Expenses of Clergy		730		920
Church Running costs				
Lighting & Heating	777		302	
Upkeep of Churchyard	1,212		2,276	
Insurance	1,517		1,540	
Fire equipment maintenance	134	3,639	<u>133</u>	4,250
Cost of fund raising:				
Parish Magazine costs	884		1,361	
Fund-Raising costs	260		782	
Rector's leaving gift	0	1,143	<u>2,500</u>	4,643
Cost of Services:				
Printing & Stationery	0		0	
Elements & Candles	694		314	
Organist & Choir	1,855		2,000	
General expenses	2,325	4,874	<u>2,580</u>	4,894
Charity Donations		5,277		4,523
<b>Total Payments</b>		<b><u>31,945</u></b>		<b><u>34,787</u></b>
<b>Excess of General Fund Receipts over Payments</b>		<b><u>6,529</u></b>		<b><u>2,039</u></b>
Balance in cash & investments at 1 January		109,981		107,941
<b>Balance in cash &amp; investments at 31 December</b>		<b><u>116,510</u></b>		<b><u>109,981</u></b>

# ST BOTOLPH'S SWYNCOMBE

## RECEIPTS AND PAYMENTS FOR THE YEAR TO 31 DECEMBER 2017

Designated Funds	2017		2016	
	£	£	£	£
<b>Reserve Fund</b>				
Balance in cash & investments at 1 January		47,860		44,620
<i>Receipts:</i> Investment Income	2,101		1,734	
Wall Box Collections	1,614		1,505	
Tax Relief	0		0	
		<u>3,715</u>		<u>3,239</u>
<b>Balance in cash &amp; investments at 31 December</b>		<u><b>51,574</b></u>		<u><b>47,860</b></u>
<b>Total balances on Unrestricted &amp; Designated Funds at 31 December</b>		<u><b>168,084</b></u>		<u><b>157,840</b></u>

### Restricted Funds

#### Fabric Fund

Balance in cash & investments at 1 January		47,617		48,012
<i>Receipts:</i> Donations	100		150	
Gift Aid tax relief	0		25	
Dividends and Interest	2,161		1,984	
<i>Payments:</i> Insurance & Repairs to fabric of church	-7,487		-2,553	
		<u>-5,226</u>		<u>-394</u>
<b>Balance in cash &amp; investments at 31 December</b>		<u><b>42,391</b></u>		<u><b>47,617</b></u>

#### Wine Fund

Balance in cash & investments at 1 January		83		58
<i>Receipts:</i> Donations	25		25	
<i>Payments:</i> Provision of Wine	0		0	
		<u>25</u>		<u>25</u>
<b>Balance in cash &amp; investments at 31 December</b>		<u><b>108</b></u>		<u><b>83</b></u>

#### Kath Christie-Miller Music Fund

Balance in cash & investments at 1 January		2,848		2,740
<i>Receipts:</i> Interest and Dividends	127		108	
<i>Payments:</i> Music Expenditure	0		0	
		<u>127</u>		<u>108</u>
<b>Balance in cash &amp; investments at 31 December</b>		<u><b>2,975</b></u>		<u><b>2,848</b></u>

#### Project Fund

Balance in cash & investments at 1 January		257		257
<i>Receipts:</i> Donations	0		0	
<i>Payments:</i> Equipment Purchases	0		0	
		<u>0</u>		<u>0</u>
<b>Balance in cash &amp; investments at 31 December</b>		<u><b>257</b></u>		<u><b>257</b></u>

**Total balances on Restricted Funds at 31 December**

**45,731**                      **50,806**

### Statement of Assets and Liabilities at 31 December

CURRENT ASSETS	2017		2016	
	£	£	£	£
<b>Cash at Bank</b>				
Current Account		22,349		15,179
Church of England CBF Deposit Fund		27,467		29,467
CAF Gold a/c		0		0
		<u>49,816</u>		<u>44,646</u>
<b>Investments</b>				
C of E CBF Investment Fund (10,809.33 shares) at cost		108,000		108,000
Market Value at 31 December (For information)	£177,214		£162,540	
C of E CBF Property Fund (45,157.65 shares) at cost		56,000		56,000
Market Value at 31 December (For information)	£61,405		£59,152	
<b>Total Assets</b>		<u><b>213,816</b></u>		<u><b>208,646</b></u>